



SAMPLE LETTER

Copy and paste into a MS Word Doc

Your Name
Your Email Address and Your Phone Number

[Insert Date]

Dear [Insert Name Here],

I have recently been accepted to join an amazing group of young men and future leaders at the From Fire Leadership Academy {INSERT THE NAME OF YOUR PRGRASM HERE}, which will take place {INSERT THE DATES OF YOUR PROGRAM HERE}.

During this three-day program, I will meet other young men from all over the world and together we will prepare to become leaders in our personal lives, communities, and future professions. We will develop our leadership skills, build self-confidence, and strengthen our commitment to make a difference in our communities.

To participate in this unique experience, I am working to raise [\$ Insert Total Fundraising Goal Amount], which will cover program costs.

When I heard about this program, I was most excited by [Insert why you applied].

I would be extremely grateful if you were willing to help me fulfill my dream of attending the From Fire Leadership Academy {INSERT THE NAME OF YOUR PRGRASM HERE} by [Insert what you would like them to do here].

[Insert any other special directions here.]

For more information about FTF please visit their website: <https://FromTheFireAcademy.Org>. FTF is a 501(c)3 non-profit organization and your donation is tax-deductible. You can go to their website, click the "donate" button and donate on my behalf by adding my name in the comments section. Checks can be made payable to From The Fire Leadership Academy, Inc. and mailed to **From The Fire Leadership Academy, 100 Campus Town Circle, Suite 103 #150, Ewing, NJ 08638**. Please list my name in your check's memo section. Thank you for your time and consideration!

Sincerely,

[Your Name Here]
Your Email Address
Your Phone Number